



**AMENDMENT NO. 2
PROFESSIONAL SERVICES AGREEMENT**

This Amendment to Professional Services Agreement (“**Amendment**”) is effective as of the date of last signature below, and is between the City of Everett, a Washington municipal corporation (the “**City**”), and the Service Provider identified below (“**Service Provider**”). The City and Service Provider are parties to the Professional Services Agreement described below, as may have been previously amended (“**Agreement**”). In consideration of the covenants, terms and conditions set forth below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Service Provider agree to amend the Agreement as set forth below:

Service Provider	Reid Middleton, Inc
City Project Manager	Lolly Huggins
	LHuggins@Everettwa.gov
Original Agreement Date	9/8/2023

AMENDMENTS							
New Completion Date	<p>If this Amendment changes the Completion Date, enter the new Completion Date: 6/12/2026</p> <p>If no new date is entered, this Amendment does not change the Completion Date.</p>						
New Maximum Compensation Amount	<p>If this Amendment changes compensation, complete the following table. If the table is not completed, this Amendment does not change compensation.</p> <table border="1" style="width: 100%;"> <tr> <td>Maximum Compensation Amount Prior to this Amendment</td> <td align="right">34,500.00</td> </tr> <tr> <td>Compensation Added (or Subtracted) by this Amendment</td> <td align="right">4,978.00</td> </tr> <tr> <td>Maximum Compensation Amount After this Amendment</td> <td align="right">39,478.00</td> </tr> </table>	Maximum Compensation Amount Prior to this Amendment	34,500.00	Compensation Added (or Subtracted) by this Amendment	4,978.00	Maximum Compensation Amount After this Amendment	39,478.00
	Maximum Compensation Amount Prior to this Amendment	34,500.00					
	Compensation Added (or Subtracted) by this Amendment	4,978.00					
Maximum Compensation Amount After this Amendment	39,478.00						

Changes to Scope of Work	Scope of Work is not changed by this Amendment Leaving selection as "Click for Dropdown Menu" means no change to Scope of Work.
Other Provisions	NONE
Standard Amendment Provisions	Regardless of the date(s) on which this Amendment is signed by the parties, and regardless of any Agreement completion date(s) that may have been in the Agreement prior to this Amendment, the parties agree that the Agreement is deemed continuously in effect since the Original Agreement Date.
	This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. AdobeSign signatures are fully binding. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Amendment will be deemed an original signature and will be fully enforceable as an original signature.
	All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment. From and after the effective date of this Amendment, all references to the Agreement in the Agreement are deemed references to the Agreement as modified by this Amendment.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the City and Service Provider have executed this Amendment.

**CITY OF EVERETT
WASHINGTON**



Cassie Franklin, Mayor

03/12/2026

Date

ATTEST



Office of the City Clerk

REID MIDDLETON, INC

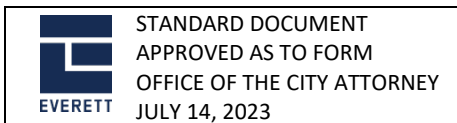


Signature: _____

Name of Signer: Willy Ahn

Signer's Email Address: wahn@reidmiddleton.com

Title of Signer: Director, Waterfront



August 15, 2025
File No. 242024.005

Ms. Lolly Huggins
City of Everett Parks & Facilities
802 E Mukilteo Blvd
Everett, WA 98203

Reference: (1) Professional Services Agreement dated 05/21/2024
Project Title: Thornton A. Sullivan Park Dock Repairs

Subject: Amendment No. 2: Additional Construction Administration

Dear Ms. Huggins:

We are pleased to submit the following proposal for additional construction administration services, and attendance at the pre-bid walkthrough meeting at Thornton A. Sullivan Park for the Dock Repair Project. This letter serves as a supplement to our referenced agreement. The terms and conditions established by the agreement are unchanged except as noted below.

A. SCOPE OF SERVICES

Reid Middleton will provide the following services:

1. Attendance of one engineer at the pre-bid walkthrough meeting for the Thornton A. Sullivan Park Dock Repair Project.
2. Construction Phase Services
 - a. Answer questions prior to the preconstruction meeting.
 - b. Respond to Requests for Information
 - c. Perform two site observations during construction.
 - d. Review technical submittals including material and shop drawing submittals.
 - e. Perform a punchlist walkthrough of the site.
 - f. Attend telephone coordination calls as requested.
3. Drawing Revisions; Reid Middleton will visit the site prior to the bid advertisement to update the design drawings to reflect the current condition of the floating docks.
4. Assumptions:
 - a. There are no deliverables or meeting follow-up required.

B. COMPENSATION

Reid Middleton shall be paid a fee not to exceed four thousand nine hundred seventy-eight dollars (\$4,978).

We request the budget for the project be increased by \$4,978 to reflect this revised scope of services. The amended total for the agreement, inclusive of all supplements, increases from \$34,500 to \$39,478.

We appreciate the opportunity to submit this proposed supplemental agreement. The terms of this agreement will become effective when confirmed by your signature within 30 days. If you wish to pursue this project after that time, this agreement may then be renegotiated. If the terms are acceptable, please sign your acceptance below and return one executed copy to Reid Middleton. If you have any questions or comments, please call Blaine McRae at (425)290-2721, or me at (425)741-5008.

Sincerely,

Reid Middleton, Inc.



Willy Ahn, Ph.D., PE
Director, Waterfront

ACCEPTED:

City of Everett Parks & Facilities

By _____

Title _____

Date _____

Attachments



Estimate of Professional Services

TA Sullivan Park

728 134th Street SW, Suite 200
 Everett, WA 98204
 (425) 741-3800
 (425) 741-3900 FAX

PROJECT: Floats Amend 2
CLIENT: City of Everett Parks and Facilities
PROJ. N: 242024.005.000

BY: JJS
DATE: 08/13/25

CHKD BY: KEL 8/15/25

FILE: H:\24WA\2024\005 TA Sullivan Park Dock Repair\Contract\Amend 02 - Additional Construction Admin\20250813 - TA Sullivan Amend 2 Fee Estimate.xl

Task No.	Description	Principal	Associate Designer	Senior Engineer	Designer I	Designer II	Project Administrator	Technical Writer II	Technical Writer I	Total Labor hours	Total Labor Earnings	Computer		Mileage	Travel & Misc	Subs	Total Reimb 15%	Labor & Reimb
			\$308	\$228	\$212	\$170	\$152	\$144	\$164			\$128	hrs \$12	\$	cost	cost		
	Hourly Rate:																	
			BGM	JJS	DJO									\$	\$			
001	Repair Design																	
	<i>no additional budget required</i>									0	0		0				0	0
	Subtotal Task 001	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
002	Construction Admin																	
00201	RFIs			4						4	848		0				0	848
00202	Technical Submittal Review			4						4	848		0				0	848
00203	Punchlist Walkthrough			2						2	424		0				0	424
00204	PM, QA/QC			2						2	424		0				0	424
	Subtotal Task 002	0	0	12	0	0	0	0	0	12	2,544	0	0	0	0	0	0	2,544
003	Pre-Bid Walkthrough Meeting																	
00301	Attendance at the pre-bid walkthrough			4						4	848		0				0	848
	Subtotal Task 003	0	0	4	0	0	0	0	0	4	848	0	0	0	0	0	0	848
004	Drawing Verification																	0
00401	Site Visit			2						2	424		0				0	424
00402	CAD Drawing Revision			2	3					5	934		0				0	934
00403	PM QA/QC		1							1	228		0				0	228
	Subtotal Task 004	0	1	4	3	0	0	0	0	8	1,586	0	0	0	0	0	0	1,586
	TOTAL HOURS	0	1	20	3	0	0	0	0	24	4,978	0	0	0	0	0	0	4,978
	SubTotal Cost	0	228	4,240	510	0	0	0	0		4,978							

Percent of Total Hours: 0% 4% 83% 13% 0% 0% 0% 0%

Assumptions Project D \$4,978

Hours and rates shown are for estimating purposes only. The actual number of hours charged to the project and personnel used may vary. Hours worked will be billed using the rates, personnel categories, and terms identified in Exhibit A.

Inflation Adj. on Labor and Exp. 0

TOTAL 4,978

Reid Middleton, Inc.
Exhibit "A" Schedule of Charges
Effective July 1, 2025 through June 30, 2026

I. Personnel	Hourly Rate
Principal	\$ 270.00 - \$ 320.00
Associate Principal/Principal Engineer/Principal Planner/Principal Surveyor.....	\$ 240.00 - \$ 280.00
Associate	\$ 215.00 - \$ 250.00
Senior Engineer/Senior Planner/Senior Surveyor	\$ 195.00 - \$ 220.00
Senior Designer.....	\$ 185.00 - \$ 200.00
Project Engineer/Project Designer/Project Surveyor/Project Planner.....	\$ 180.00 - \$ 195.00
Design Engineer/Designer II/Design Technician/Survey Crew Chief/ Technical Writer II/ Graphic Designer II	\$ 160.00 - \$ 180.00
Designer I/Planner/CAD Technician II.....	\$ 150.00 - \$ 160.00
Project Administrator	\$ 135.00 - \$ 150.00
CAD Technician I/Survey Technician/Technician/Technical Writer I	\$ 110.00 - \$ 135.00

Survey Crew (1 Person/RTK/Robotic/Scanning).....	\$ 170.00
Survey Crew (2 Person/RTK/Robotic/Scanning).....	\$ 225.00
Survey Crew (3 Person/ RTK/Robotic/Scanning).....	\$ 280.00

Expert Witness/Forensic Engineering 1.5 times usual hourly rate (4 hour minimum)

Individuals not in the regular employ of Reid Middleton may occasionally be engaged to meet specific project requirements. Charges for such personnel will be comparable to charges for regular Reid Middleton personnel.

A premium may be charged if project requirements make overtime work necessary.

II. Equipment	Rate
Design Software/Computer Aided Drafting	\$ 12.00/hour

III. Reimbursable Expenses	
Local Mileage - Automobile	\$ 0.70/mile
Local Mileage - Survey Truck	\$ 0.70/mile

Expenses that are directly attributable to the project are invoiced at cost plus 15%. These expenses include, but are not limited to, subconsultant or subcontractor services, travel and subsistence, communications, couriers, postage, fees and permits, document reproduction, special instrumentation and field equipment rental, premiums for additional insurance where required, special supplies, and other costs directly applicable to the project.

A new schedule of charges is issued and becomes effective July 1 each year. Charges for all work, including continuing projects initiated in prior years, will be based on the latest schedule of charges.

IV. Client Advances	
<p>Unless the parties agree otherwise in writing, charges for the following items shall be paid by the client directly, shall not be the responsibility of Reid Middleton, and shall be in addition to any fee stipulated in the agreement: government fees, including permit and review fees; soils testing fees and costs; charges for aerial photography; and charges for monuments. If Reid Middleton determines, in its discretion, to advance any of these costs in the interest of the project, the amount of the advance, plus a fifteen percent administrative fee, shall be paid by the client upon presentation of an invoice therefore.</p>	











Thornton A. Sullivan Park Dock Repairs PSA Amendment 2 _SD

Final Audit Report

2026-03-12


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Status:	Signed
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-  Signer wahn@reidmiddleton.com entered name at signing as Willy Ahn
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Signature Date: 2026-03-12 - 11:12:47 PM GMT - Time Source: server

 Agreement completed.

2026-03-12 - 11:12:47 PM GMT